



Career Fair Overview Guide

Thank you for expressing interest in hosting a Career Fair Table at ASGCT's 26th Annual Meeting. The meeting will be held May 16-20, 2023 at the Los Angeles Convention Center, Los Angeles, CA. Below is a detailed guide describing this opportunity's included benefits and options, expectations for participating organizations, and ASGCT's efforts to promote these sessions. Please reach out to exhibits@asgct.org with any questions.

INCLUDED BENEFITS:

The rental of a Career Fair table includes the following:

- One 6 ft. table
 - One plastic folding chair
 - One black tablecloth & table skirt
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TABLE SET UP:

- Logos, signage, handouts, etc. will be expected to be provided by the participating company.
 - Only table top signage is permitted with the exception of one (1) retractable roll up banner stand (no larger than 3'x 5') may be brought and must be placed **behind** your assigned table.
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IMPORTANT DATES AND TIMES:

Registration:

February 28, 2023:

- The last day to sign up for the early bird pricing of \$500/table.
- All companies registering for a career fair table after February 28th will be subject to an additional \$250/table fee.

April 28, 2023:

- The last day to register for a career fair table at the \$750/table fee.



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Day of Event:

- The Career Fair runs from **3:15pm – 5:15pm** every day that the Exhibit Hall is open which is **Wednesday, May 17th – Friday, May 19th**.
- Check-in to the Career Fair area begins at **3:00pm**. You will not be permitted to enter the space earlier than the scheduled time.
- At least one representative of your participating company is to be expected to be present at your assigned Career Fair table for the duration of the event.
- You will only be permitted to participate at your assigned table and no table swaps between companies are allowed.